

**Vermont Traffic Committee
Minutes of Meeting Held - DRAFT
March 27, 2024**

The Vermont Traffic Committee met on Wednesday March 27, 2024. Secretary Flynn called the meeting to order at 1:01 pm at the VTrans Dill Building in Berlin, VT, and online via Microsoft Teams. The meeting was adjourned at 1:42 pm.

Attendees:

Joe Flynn, Secretary of Transportation, Traffic Committee Chair
Wanda Minoli, Commissioner of Department of Motor Vehicles, Department of Motor Vehicles
Lt. Paul Ravelin, Vermont State Police, Department of Public Safety
Evangeline James, Assistant Attorney General

Ian Degutis, VTrans Traffic Operations Engineer, Traffic Committee Coordinator

James Dumont, Lawyer for the Conways, Pittsford
Richard Conway, Clients, Pittsford
Sandra Conway, Clients, Pittsford

Kristin Driscoll, VTrans Traffic Operations
Josh Schultz, VTrans Bureau Manager
Josh Taylor, VTrans Traffic Operations

Agenda Items Discussed

- **Ratify Actions from Previous Meetings**

On March 12, 2024, a complaint was submitted to the attorney working with the Traffic Committee which claimed that Traffic Committee meetings in 2023 were not properly noticed. There was no webpage at the time of the meetings so notices of the Traffic Committee meetings were posted on the library website, and towns were notified weeks in advance. Based upon this, the Traffic Committee believed they were in compliance and have since taken corrective action to comply with public meeting rules. The Traffic Committee will now ratify the actions of the 2023 meetings.

Mr. Degutis summarized the Traffic Committee meeting actions from May 23, 2023. This included the town, road, request, vote, and outcome from the meeting, as well as any other pertinent information or considerations. The Traffic Committee voted unanimously to ratify the actions of this meeting.

Mr. Degutis summarized the Traffic Committee meeting actions from September 12, 2023. This included the town, road, request, vote, and outcome from the meeting, as well as any other pertinent information or considerations. The Traffic Committee voted unanimously to ratify the actions of this meeting.

Mr. Degutis summarized the Traffic Committee meeting actions from December 12, 2023. This included the town, road, request, vote, and outcome from the meeting, as well as any other pertinent information or considerations. The Traffic Committee voted unanimously to ratify the actions of this meeting.

The Traffic Committee opened the floor of the meeting to Mr. Dumont and the Conways. Mr. Dumont would like to revisit the Pittsford speed limit from September 12, 2024. He stated that the speed study did not conform to the MUTCD nor to the FHWA discussions on how to use the MUTCD. He aims to convince the Traffic Committee that based on the MUTCD, the data and other information, the speed limit will be reduced to the limits of the village. Secretary Flynn responded that the process to do this would need to go through the town and the Traffic Committee would be happy to revisit that request.

Secretary Flynn motioned to go into an executive session to discuss attorney client privilege. The Traffic Committee voted unanimously to go into an executive session.

Commissioner Minoli motioned to come out of the executive session. The Traffic Committee voted unanimously to come out of the executive session.

- **Schedule Future Meetings**

Regular meetings will take place on the second Wednesday of the month in April, June, September, and December. If a holiday falls on the meeting day, it will take place the following Wednesday.

Commissioner Minoli motioned to approve the regularly scheduled meetings as proposed and the Traffic Committee voted unanimously to approve this meeting schedule. The meetings will take place from 1:30-3:30 pm.

Comm Minoli motioned to adjourn the meeting at 1:42 pm. The Traffic Committee voted to unanimously approve this motion.

Minutes prepared by Joshua Taylor, VTrans Traffic Operations, and submitted via Ian Degutis, Traffic Operations Engineer/Traffic Committee Coordinator.

These minutes are currently draft.