



**VTRANS MUNICIPAL ROADS GRANTS IN AID  
Pre-Construction Scoping Summary**

<b>Date of Pre-Construction Scoping Meeting:</b>	
<b>Municipality:</b>	
<b>Municipal Representative(s) Present:</b>	
<b>Email of Municipal Representative(s):</b>	
<b>Phone # of Municipal Representative(s):</b>	
<b>Name &amp; Organization of person assisting with completing the assessment (if any):</b>	
<b>Total # of Hydrologically Connected Segments to be brought into compliance:</b>	
<b>GIA Grant Number &amp; Award Amount:</b>	

**General Project Notes:**

Please complete a separate detail sheet for each segment to be worked on. Multiple segments with the same scopes/BMP's can be entered on the same sheet. Copy page 2 as needed.

Submit this completed form to VTrans Grants in Aid at [grantsinaid@vermont.gov](mailto:grantsinaid@vermont.gov). Call Coordinator Christine Emmons with any questions at 802-917-2598.

**Municipality must receive written authorization from VTrans before proceeding with construction.** This is to ensure that the segments presented are eligible and to confirm that the grant has been properly executed.

Segments or Outlet IDs #

Road Name

Road segment is Hydrologically Connected. If no, ineligible without inventory modification.

**What is the overall segment score from the road erosion inventory?**

Partially Meets       Does Not Meet

**Road Type:**     Paved Road with Catch Basin                       Paved Road with Open Ditches  
                     Gravel Road with Open Ditches                       Class IV Road

**What are the Best Management Practices (BMPs) to be implemented using the Grants-In-Aid funding on this segment?**

- Clean, shape, seed & mulch grass-lined drainage ditches
- Clean and shape stone-lined drainage ditches, install stone check-dams & turnouts or other distributed flow infiltration
- Removal of Grader Berms, Lowering of high road shoulders
- Installation or replacement of drainage culvert(s) on non-perennial stream within right of way, installation of culvert headwalls and outlet stabilization.

Culvert ID # & Size: \_\_\_\_\_

- Installation or replacement of driveway culvert(s) on non-perennial streams within right of way, installation of culvert headwalls and outlet stabilization
- Stabilizing conveyance zones for proper drainage
- Road Crowning and Addition of gravel to meet roadway/travel lane standards
- Addressing gully erosion on Class 4 roads
- Stabilizing catch basin outlets.

**Required:** Soils exposed by maintenance and new practice construction on hydrologically connected roads will be seeded and mulched or otherwise stabilized.

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