

**VERMONT AVIATION ADVISORY COUNCIL  
MINUTES OF MEETING  
DILL BUILDING  
2178 AIRPORT ROAD  
BARRE, VT 05641  
January 7, 2025**

**\*Hybrid meeting**

**BOARD MEMBERS:**

**Cliff Coy FSO**

**Linda Joy Sullivan, Newport Mayor**

**Joe Flynn, VTrans**

**Steve Dolgin**

**Bill Hanf, Green Mnt Avionics**

**Nicholas Longo**

**Doug White**

**Paul T. Carraccio**

**Jamie Hildenbrandt**

**Christopher Reece**

**Tom Spencer**

**ATTENDEES:**

Michele Boomhower,  
VTrans

Les Duncan, FAA  
Beth White, Habitat for  
Aviation

John Nummy, VTrans  
Costa Pappis, VTrans  
Paul W. Carraccio

Jason Owen, VTrans

David Tillberg,

Daniel G Gauvin

Rueben

VTrans

Claude Parent

Bob Schaefer

David Corey DDH

David V. Dinneen

Stacy Leveille

Bruce

Doyle

Guy Tapper, VTrans

Bob Flint

Jake Flood

Todd Ewell

Dick Swanson FSO

Fred Kenney

Zach Staff

Amy Messier, VTrans

John Hehir

Scott

Jen Ricciardi, Dubois &  
King

Jeremy Little

Brassard, Trini

Eddie Middleton, VTrans

Kevin D@ BORDER AIR  
KFSO

Disa Tatro/Habitat for Aviation

Simon Davies, CHA

Kim & John Likakis

Nick Ovitt

Consulting

Schuyler Lamoureux

Claude Parent

Mike Sturgess, VTrans

Laura F. Canham

Steve Tibbetts

Zoë Brosky, Habitat for  
Aviation

Renee Layton, VTrans

Chris Chicoine

Hank Beermann

Robert Luchini

Collins, Sean

John Roberti, VT Flying  
Service

Heath Marsden

Alasdair Crawford, KVSF

Nicoletta Salvatore,  
VTrans

Mary Kay Genthner

Naya Laurent

Paul McDonnell

Marin, Miguel

Mike Pecue

Sims, Jack

Cody Miller

Nick Ovitt

David Norden

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**1. CALL TO ORDER and INTRODUCTIONS**

Joe Flynn, Secretary, called the hybrid meeting to order at 1 PM. Introductions were made.

**2. VTrans Aviation Program – Program Transition, Aviation Program Manager Introduction and Organizational Chart – Joe Flynn, Secretary**

**3. APPROVAL OF PREVIOUS MINUTES – August 27, 2024, Evan Robinson, Aviation Program Manager**

Cliff Coy made the motion to approve. Seconded by Steve Dolgin. With no discussion of minutes, Evan called for all those in favor to say yay and for those opposed to say nay. With no opposition, both sets minutes were approved.

**4. Aviation Program Manager Address to the Council and Attendees - Evan Robinson**

Evan gave an overview of the program and some history of how he became interested in aviation. Evan outlined VTrans aviation program priorities – Safety, Compliance, Growth of Aviation Industry in VT. Evan outlined short-term goals for the agency in the coming 3-6 months, which include increased opportunities for public input and proactive communication by VTrans.

**5. 2024 Aviation Projects - Year in Review - John Nummy, Senior Project Manager**

John Nummy gave an overview of the various construction & planning projects that are in progress.

**6. 2025 Aviation Projects Preview – John Nummy**

John Nummy gave an overview of the various construction & planning projects that are in progress.

**7. 2025/2026 Aviation Policy, Rules, Minimum Standards, Management, Operations, and Documentation Refresh- Public Input Kickoff - Rob Luchini, Consultant McFarland Johnson Inc.**

- Rob Luchini gave an overview of the Master Hangar Permitting project. That project is complete except for two airports. Next step is to look at our lease agreements and work on how best to structure our lease agreements so that they complement our Master Permitting work.
- Nick Longo (Burlington Airport) spoke about keeping Burlington Airport advised of AOT airport projects so BTV can be aware of pilots possibly wanting to temporarily relocate aircraft or land at BTV due to a particular Vermont airport runway being closed for construction work.
- Bob Flint (Springfield) asked about whether certain trees could be removed soon that apparently are affecting the instrument approach today. Airport users are aware of the larger obstruction removal effort that will require us to purchase aviation easements.

- Cliff Coy (Franklin) asked about the gate work that still needs to be finished at Franklin County Airport.
- Cliff Coy asked about the turf runway which was shown on older versions of the Airport Layout Plan but is not shown on the most recent ALP. Trini provided information on the issue and stated that the FAA will not approve the ALP with the turf runway that was shown to the west of the paved runway.

### **8. Vermont Airports Maintenance and Operations Updates - Eddie Middleton and Nicoletta Salvatore, Northern & Southern Airport Operations Managers**

Eddie Middleton and Nicoletta gave an overview of maintenance related projects at various airports. Nicoletta spoke about additional maintenance and training efforts at Rutland Airport

### **9. Public Input - Evan Robinson**

Evan opened the floor for brief comments.

- Scott (?) from the NE Kingdom Airport group believe the current design for the proposed terminal building is not a good design. He was hoping that a private/public setup could be made whereby and the existing building at the airport would be totally or partially converted to a new terminal. Our secretary pointed out that it is not practical to stop this project and start over again at the 11<sup>th</sup> hour.
- Jen Riccardi had one question about using the new fuel farm at Morrisville-Stowe Airport.
- Zoë Brosky from Franklin (Habitat for Humanity) spoke about upcoming aviation related events at Franklin County Airport.

### **7. ADJOURNMENT**

Next meeting will be April 14, 2025, from 1p to 3p at the Dill Building. It will be like this one. In-person or online. Agenda and notification will be sent prior to that meeting. With no further business and without objection, the meeting was adjourned at 3PM.