

Information Sheet

Indefinite Delivery/Indefinite Quantity (IDIQ) Contracts for Preventive Maintenance and Repair

VTrans, in coordination with the Federal Highway Administration (FHWA), has developed a new Indefinite Delivery/Indefinite Quantity (“IDIQ”) procurement method to purchase a range of maintenance and repair services formerly contracted under the Category II Maintenance and Rental Agreement Contracts (“CAT II MRA”)

VTrans intends to release a Request for Proposals (RFP) by September 30, 2017, with intended implementation in January 2018 for the following work categories:

- **Paving**
- **Surface Repair**
- **Large Culvert Repair**
- **Bridge Repair**
- **Right-of-way Clearing**
- **Roadway Repair**
(Includes slope stabilization and small culvert repair)

IDIQ Primary Contracts will be similar to CAT II MRAs in that multiple contracts are expected to be awarded in each work category and to cover all State regions.

Bidders may submit proposals for Primary Contracts in one or more categories of work, and for one or more regions. Bidders selected for Primary IDIQ Contracts will become part of a “pool” of contractors who will be solicited to bid on Task Orders for specific tasks in the categories of work and regions covered by their Primary Contracts.

CAT II MRAs in the areas covered by IDIQ will not be renewed upon expiration at the end of this year. VTrans will seek permission for amendment to extend for an additional year CAT II MRAs for work categories **not covered** by IDIQ at this time, such as mowing, bridge washing and bridge painting.

Task Orders (TO) for specific tasks will be awarded to the lowest-priced, responsive and responsible bidder.

VTrans will award Primary IDIQ Contracts in the best interest of the State. In making the best interest determination, the selection panel will evaluate proposals based upon the following primary factors.

- **Business Structure**
- **Past Performance**
- **Experience**

Contractor’s availability will also be a selection criterion to ensure the State has an adequate contractor pool to cover the needs of the State in all regions. More detail will be provided in the RFP.

Each Primary IDIQ Contract will include a set of federally- required provisions that will apply when federal funding is part of a specific task. Every Task Bid Request (TBR) will indicate whether those federal provisions apply to the specific task.

VTrans is seeking approval for each Primary IDIQ Contract to have an initial duration of three years, with the option to renew for two additional one-year periods of one year each, at VTrans’ discretion (3+1+1).

To encourage healthy competition, VTrans may provide bidders not initially selected for Primary Contracts with an opportunity to compete for Primary Contracts during the contract period, with VTrans awarding additional Primary Contracts as deemed necessary. This process is known as the “On Ramp.”

To maintain high quality work among Primary Contract holders, VTrans may terminate Primary Contracts at any time when it determines that a contractor previously awarded a Primary Contract has not delivered adequate performance or has demonstrated a lack of availability. This process is known as the “Off Ramp.”

VTrans will assess vendor performance at the Primary IDIQ Contract level at least annually and at the Task Order level upon the completion of individual Task Orders.

Questions should be directed to:

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