

# OFF-SITE ACTIVITY EXEMPTION RECORD



**To be completed by the Contractor and filed with the Resident Engineer.**  
Check the appropriate exemption category from the boxes below.

## Staging Area Exemptions

The placement of construction trailers, equipment, and/or non-erodible materials

- On existing paved or gravel surfaces which will not require any additional earth disturbance (not in Special Flood Hazard Areas or Fish and Wildlife Management access areas).

## Borrow Site Exemptions

- Existing, in-use gravel pits which have an Act 250 Permit as long as the use does not modify the conditions of said permit (Act 250 Permit # provided by Contractor)
- Existing, in-use, commercial gravel pits that are “Grandfathered” from the Act 250 Permit Review Process as long as a landowner signature is provided
- Inter-project Material Usage - The use of surplus materials from one project as borrow for another in which the owner and contractor are the same in both projects and neither involve work outside the respective contract construction limits

## Waste Disposal Exemptions

- The use of project generated Solid Wastes to build the same project, or another project owned by the same entity
- Batch plants for recycling of materials and subsequent re-use
- The disposal of any (erodible or non-erodible) materials in an existing shed at any public transportation facility to which the material will be stored for later re-use
- Existing, in-use gravel pits which have an Act 250 Permit as long as the use does not modify the conditions of said permit (Act 250 Permit # provided by Contractor)
- Existing, in-use, commercial gravel pits that are “Grandfathered” from the Act 250 Permit Review Process as long as a landowner signature is provided
- Inter-project Material Usage - The use of surplus materials from one project as borrow for another in which the owner and contractor are the same in both projects and neither involve work outside the respective contract construction limits
- The disposal of hazardous materials at a facility which has been reviewed and approved by the Agency’s Hazardous Materials Specialist

**Project Name & Number:** \_\_\_\_\_

**Proposed Area Name:** \_\_\_\_\_

**Landowner Name (Printed):** \_\_\_\_\_

**Landowner Signature:** \_\_\_\_\_

**Act 250 Permit # (for Existing, In-use sites)** \_\_\_\_\_

**Act 250 Grandfathered Signature** \_\_\_\_\_

(Owner or authorized representative)-