



## LETTER OF INTENT TO PARTICIPATE IN THE SFY25 MUNICIPAL ROADS BETTER ROADS CATEGORY A GRANT- ROAD EROSION INVENTORY

We, the Legislative Body of the Municipality of \_\_\_\_\_ certify that the municipality will:

- Conduct a Compete Road Erosion Inventory Reassessment on all hydrologically connected road segments – roads that drain directly into surface waters (streams, rivers, ponds, lakes and wetlands) as required in the Municipal Roads General Permit dated effective January 26, 2023. <https://dec.vermont.gov/watershed/stormwater/permit-information-applications-fees/municipal-roads-program>
- Refer to the Vermont Department of Environmental Conservation (DEC) map layer for *hydrologically connected* municipal roads in Vermont. This map layer is available at: <https://anrmaps.vermont.gov/websites/anra5/>
- The DEC-developed app is available free of charge for municipalities and those organizations working on their behalf. When using the DEC REI app, REI results can automatically populate the MRGP Implementation Table, a major requirement of the MRGP permit. Please visit <http://vtanr.maps.arcgis.com/home/item.html?id=fe11c5ffd0d04eeca968115d84dacf90> for details.
- Provide a minimum of 20% local match (in-kind and/or cash). Match can include quantified in-kind contributions such as municipal staff time and other costs directly related to the REI as part of this program. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
- Complete all reporting and invoicing requirements using the VTrans requested format.
- Complete all inventory updates in the MRGP portal/app by October 31, 2027 and request reimbursement no later than 90 calendar days after the end date of the period of performance.

\_\_\_\_\_ Date: \_\_\_\_\_  
(Duly Authorized Representatives)

Municipality: \_\_\_\_\_

Primary Contact Name (See note below): \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address* *Town* *Zip*

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Town Clerk (2<sup>nd</sup> contact): \_\_\_\_\_ Email: \_\_\_\_\_

Unique Entity Identifier (SAM #): \_\_\_\_\_ Fiscal Year End Month (MM): \_\_\_\_\_

Note: Primary Contact is responsible for grant execution on Town's behalf. Secondary Contact must be Town Clerk.

**This form must be submitted via email to indicate participation and will be accepted between August 1 and December 31, 2024. Grants will be awarded as received, if eligible, on a first-come, first-served basis, until available funds are exhausted.**

Return signed Letter of Intent to: Better Roads, c/o VTrans Municipal Assistance Program, via email: [betterroads@vermont.gov](mailto:betterroads@vermont.gov)

**This is a letter of intention to participate only. THIS IS NOT A GRANT, CONTRACT or AGREEMENT.**