



**POLICY, PLANNING, & RESEARCH BUREAU  
Research & Development Section**

**New Product Submittal Form**

Please answer all questions. Where a question is not applicable enter "N/A". Attach extra sheets if needed. Refer to item number when explaining any item.

1. Trade Name \_\_\_\_\_  
Manufacturer \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone # \_\_\_\_\_
  
2. Local Distributor \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone # \_\_\_\_\_
  
3. Brief Description of Product: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Recommended Uses \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
5. Outstanding Features or Advantages Claimed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
6. General Composition of Material (attach Laboratory Report When Applicable.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
7. Date Introduced on Market \_\_\_\_\_
  
8. Alternate for What Existing Product? \_\_\_\_\_  
\_\_\_\_\_

9. Desired specification number placement for your product \_\_\_\_\_  
 (within the Vermont Agency of Transportation 2011 Standard Specifications for Construction, Materials section.) <http://vtrans.vermont.gov/contract-admin/construction>
10. Cost per Unit Material (F.O.B. \$ \_\_\_\_\_)
11. Material Specifications Furnished by Manufacturer ? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Are Instructions for Installation Furnished ? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Are Material Safety Data Sheets Required ? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Are Material Safety Data Sheets Furnished ? Yes \_\_\_\_\_ No \_\_\_\_\_
12. Product Meets the Following Specifications:  
 AASHTO \_\_\_\_\_ ASTM \_\_\_\_\_ Federal Spec. \_\_\_\_\_  
 Others \_\_\_\_\_
13. Has this product been evaluated (or is it currently under evaluation) by the National Transportation Product Evaluation Program (NTPEP)? Yes \_\_\_ No \_\_\_ NTPEP Report Number \_\_\_\_\_
14. List Other Transportation Authorities Who Are Testing or Have Approved the Product
- |                      |               |                |
|----------------------|---------------|----------------|
| Agency _____         | Exp.Use _____ | Std. Use _____ |
| Contact Person _____ | Phone # _____ |                |
| Agency _____         | Exp.Use _____ | Std. Use _____ |
| Contact Person _____ | Phone # _____ |                |
| Agency _____         | Exp.Use _____ | Std. Use _____ |
| Contact Person _____ | Phone # _____ |                |
15. Information Furnished By \_\_\_\_\_ Phone # \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email \_\_\_\_\_ Fax # \_\_\_\_\_
16. Date Completed \_\_\_\_\_

**PLEASE DO NOT SUBMIT SAMPLES WITH THIS FORM** unless you have received instructions to do so.

Forward completed form and applicable product information including product bulletins, MSDS, and installation instructions to the following address. Electronic copies are preferred.

Vermont Agency of Transportation  
 Research & Development Section  
 1 National Life Drive  
 Montpelier, VT 05633  
 Phone: 802-498-7586  
**Email: [AOT.ResearchSection@vermont.gov](mailto:AOT.ResearchSection@vermont.gov)**