

**VERMONT AVIATION ADVISORY COUNCIL  
MINUTES OF MEETING  
DILL BUILDING  
2178 AIRPORT ROAD  
BARRE, VT 05641  
August 23, 2022**

**\*Hybrid meeting**

**ATTENDEES:**

Dan Delabruere, VTrans  
Trini Brassard, VTrans  
Michele Boomhower, VTrans  
Paul Libby, VTrans  
Jason Owen, VTrans  
Kyle Wells, VTrans  
Rollin Tebbetts, VTrans  
Evan Robinson, VTrans  
Bruce King, VTrans  
Guy Tapper, VTrans  
Shaun Corbett, VTrans  
Evan Robinson, VTrans  
Adam Goodrow, VTrans  
Chris Betzel, VTrans  
Amy McCaffrey, VTrans  
Doug White, MVL BVT UFA GA  
Chris Carrigan, Vermont Chamber  
Steve Dolgin, Caledonia Airport  
Robert Luchini, McFarland Johnson  
Bill Hanf, Green Mountain Avionics  
Bob Flint, Springfield  
Cliff Coy, Boarder Air Ltd.  
Rep. Barbara Murphy, legislature  
John Wilson, Manchester, NH  
Heath Marsden  
Richard Landin  
Bob Schaefer  
Mary Kay Genthner  
Stacy Leveille  
Jen Ricciardi  
Laura Canham  
Armand Dufresne  
AWS  
James Stewart  
Kevin Dwyer  
Gerry D'Amico  
Alexandra Cloyes  
Tom Anderson

Dana Hanley  
Jean Mongillo  
Jake Flood  
John Hehir  
Calvin Kuang  
Cody Miller  
Paul Carroccio  
Andy Sanbrook  
Toby S.  
Ben  
Nate Natoli

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### **1. CALL TO ORDER and ANNOUNCEMENTS**

Dan Delabruere called the hybrid meeting to order at 1 PM. Introductions were done.

### **2. APPROVAL OF MINUTES**

*May 24, 2022*

Postponed due to lack of a quorum present.

### **3. MASTER PERMITTING UPDATE**

The following was reported:

- Five of nine airports submitted to Act 250 for partial findings; two of five complete.
- One stormwater permit is under ANR review and two are in design.
- Four airports have water and wastewater permits in design.
- Nine new hangars are in the permit process for Middlebury Airport.
- Nine new hangars are in the permit process for Franklin County Airport.
- Nine new hangars, three original hangars, stormwater, water, wastewater are in the permit process for Rutland Airport.
- The Act 250 permit is complete for nine new hangars at NEK Airport.
- Two new hangars are in the permitting process for Morrisville-Stowe Airport.
- Six new hangars are in the stormwater, wastewater, water permit design phase for Knapp Airport.
- One new hangar and three original hangars are in stormwater and wastewater design at Hartness Airport.
- Stormwater permit is done and water and wastewater are forthcoming for eight new hangars at Bennington Airport.
- Three new hangars at Caledonia Airport are in the permit process.
- Documents will be provided detailing the specifics of the permitting effort and a list of people interested in the hangars.
- Act 250 documents are posted on the ANR website.

There was discussion of the master permitting effort and the cost to date. Dan Delabruere said VTrans has been working on master permitting for the past few years to try to meet the demand for hangars at airports and not have permitting be a deterrent. It was noted in 2019 the legislature passed an Act to develop a master building permit.

#### **4. EVENTS AT AIRPORTS**

Dan Delabruere stated an aviation event form is posted on the VTrans website. This form should be filled out for activities occurring on state airports. Following review of the completed form, VTrans will determine whether the activity is an 'event' based on impact on other users of the airport, the safety plan, NOTAMs, other permits needed, insurance coverage needed. The form for events will help VTrans meet FAA requirements for safety, security, and managing risk. Data from completed event forms will be used to justify expansions at airports, such as more tiedowns.

#### **5. HANGAR INSPECTIONS**

Dan Delabruere reported recent inspections of hangars found many non-aviation items being stored and non-aviation activities taking place. Hangars are for aviation activities only. Using hangar space otherwise could jeopardize future grant funding from the FAA. VTrans will be sending out a list of allowable activities to hangar owners.

There was discussion of whether VTrans should be able to require hangar space being used for non-aviation items/activities or inactive aircraft to be opened up for other aircraft. Trini Brassard noted the state can apply rules for hangar use above the guidance from the FAA and the FAA says a different rate (commercial rate) should be charged for the area in a hangar being used for other than aviation related activity. There was public comment that hangar owners should have the right to use additional hangar space as they choose and that the FAA says hangars should be used "predominantly" for aviation. Private hangar owners should not be told they must allow other planes in their hangar. VTrans should work closely with airport managers on-site to identify hangars not being used for aviation purposes and work with the hangar owners on this matter. It was suggested VTrans investigate how other states manage hangar use at state owned airports.

#### **6. CAPITAL IMPROVEMENTS AND PLANNING PROJECTS**

Bruce King gave an overview of ongoing projects at state airports including pavement markings, airport master plan updates, obstruction removal, runway and safety area work, taxiway and apron projects, avigation easements, fuel farm work, and GA terminal work.

#### **7. MAINTENANCE ACTIVITIES**

Rollin Tebbetts reported the existing fuel tank at Middlebury Airport has been taken out of service. Short- and long-term fixes are being researched. Maintenance work at the state airports include pavement marking and crack repair, tree removal, preparing the snow removal equipment for winter work. Other activities include training on foreign object debris (FOD), ensuring compliance with OSHA and VOSHA requirements, NOTAM training for snow removal conditions.

#### **8. FEEDBACK**

Dan Delabruere noted VTrans requests feedback from users of the airports. Aviation staff will be visiting the state airports more frequently.

#### **9. PUBLIC COMMENT**

- Steve Dolgin invited all to the 50<sup>th</sup> anniversary celebration at Caledonia Airport on 9/12/22.

**10. OTHER BUSINESS/NEXT MEETING**

*Next Meeting*

November 15, 2022, 1 PM, Dill Building, 2178 Airport Road, Barre

**11. ADJOURNMENT**

With no further business and without objection, the meeting was adjourned at 2:35 PM.

*RScty from tape: MERiordan*