

Exciting Career Opportunities at the Vermont Department of Motor Vehicles!!

Do you enjoy interacting with people and want a fulfilling career in the Motor Vehicle Industry? Look no further... This is an opportunity to perform duties in various divisions at DMV! **Motor Vehicle Operations Specialists** perform a diverse range of functions to get the job done! If you love working independently, have an eye for detail, dislike monotony, and enjoy the public then this position is right for you!

Department of Motor Vehicles' Mission Statement:

With a commitment to excellence, the dedicated employees of DMV strive to provide the highest level of customer service, through the administration of motor vehicle laws and the promotion of highway safety.

Department of Motor Vehicles' Core Values:

Integrity, Accountability, Professionalism and Accuracy / Quality of Information

Benefits

- Health & Dental Insurance
- 2+ weeks vacation*
- 2+ weeks sick leave*
- 40 hours Personal Leave Incentive
- 11 State & Federal Holidays
- Life Insurance
- Tax Deferred Flexible Spending Account
- 457(b) Deferred Compensation Plan
- Pension
- Union Membership
- Tuition Reimbursement
- Employee Assistance Program

*Increases to 3 weeks (each) after 5 years of service and grows from there!

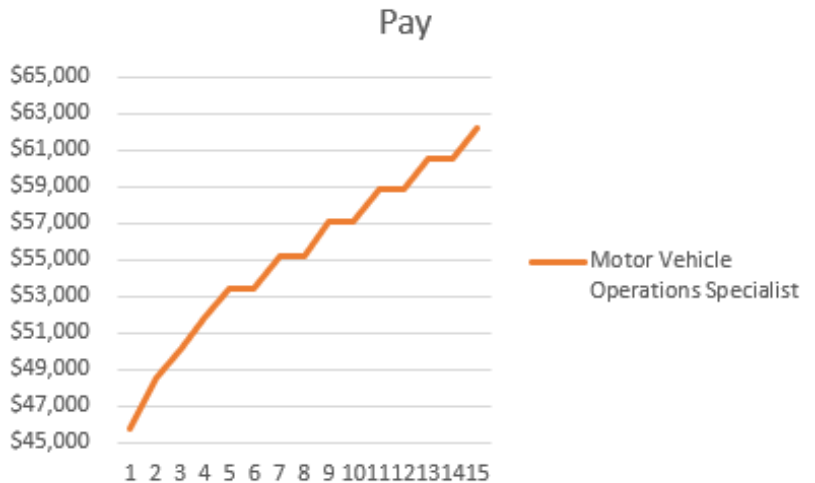
*Un-used leave carries over into the next year!

The Package: Real Advancement & Benefits that No One Can Top!

Starting Pay Range

Motor Vehicle Operations Specialist
\$45K Annual Salary

Raises
You are eligible for a step increase (raise) after first 6 months of employment, with subsequent steps at time intervals defined in the contract.



Ready to get Started?

Head over to the State of Vermont Career site: careers.vermont.gov. Use the keyword search box to locate positions matching the text "Motor Vehicle Operations Specialist" or use this QR Code!

Not sure you're a perfect fit?

Apply anyway! We value teaching and learning and there's plenty of room to grow

Want to know more?

Contact hiredmv@vermont.gov



The Department of Motor Vehicles Experience

203,000+

Credentials Issued

167,00+

Customers Serviced In-Person

1,000,000+

Transactions Processed
Per Year

Are you wondering if you qualify?...

Below is a brief summary illustration of how to qualify for each level.

Motor Vehicle Operations Specialist

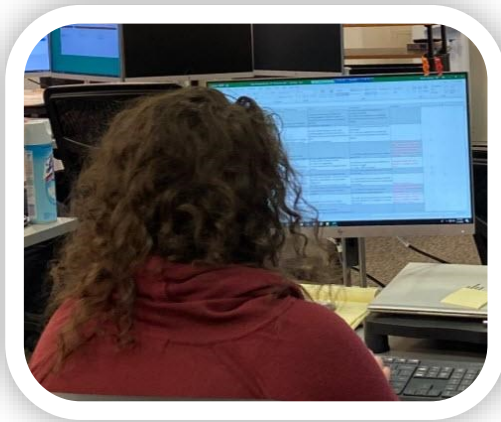
Motor Vehicle Operations
Specialist
PG 20

Option 1

EDUCATION
High School Diploma or Equivalent
EXPERIENCE
3+ years of office clerical experience including significant public contact, policies and procedure or rules and regulations and regular use of computer programs

Option 2

EDUCATION
EXPERIENCE
1+ years of prior experience with the motor vehicle department



Special Requirement:

An applicant must agree to be finger-printed and pass a background investigation to be eligible for this position. The background investigation may include criminal, financial and traffic records checks.

FOR MORE INFORMATION:

- ◆ <https://dmv.vermont.gov/careers>
- ◆ For more information about all the exciting opportunities the Vermont Agency of Transportation has to offer check out: careers.vermont.gov