

July 3, 2023

RFP ADDENDUM # 1

RE: Request for Proposals – VLR Heavy Equipment & Leadership Training Services 2023

The Request for Proposals (RFP) for the above-mentioned services has been modified to clarify the RFP by addressing the following questions:

1. I don't think any of our centers have all the pieces of equipment you have listed. However, I have a bulldozer and River Bend has a grader, etc. Can we submit proposals for one particular piece of equipment or does one center need to be able to deliver training on all four you list.

A: Each center can submit a proposal for any individual piece of equipment you provide training for, any leadership courses you offer, and any welding training you offer. There are no limits to the number of courses you can submit a proposal for and you can even submit a proposal for a course you think may fit with our mission/vision that was not requested.

2. In my case, I don't have three previous projects to list as background information. Offering heavy equipment training is fairly new to us and I would only have one project to list and it has just started. Is that a deal breaker for AOT?

A: Not a deal breaker at all.

3. 3. Lastly, I'm wondering if you would be available to chat with us the week of July 10th so we can go over last minute questions before submitting?

A: According to the RFP, no communication should be conducted other than the sole point of contact. Here is the language from the RFP:

“All questions related to this RFP shall be forwarded to Caryn Pletzer, AOT Contract Administration, *in writing*, by e-mail at caryn.pletzer@vermont.gov. All such questions and requests shall be received **no later than 2:00 p.m. on Thursday, June 29, 2023. VTrans will not be bound by any oral communications. All questions or requests for clarification received will be documented and answered after this date. *Communication with other VTrans personnel regarding this RFP is prohibited and may result in the rejection of your proposal.*”**

Sincerely,

Caryn Pletzer

Caryn Pletzer
Contracts Specialist

cc: Contract Manager
Project File