

## WEBINAR DIRECTIONS

- a. The meeting is more of a screen share using goto meeting software than a webinar.
- b. Use this link <https://global.gotomeeting.com/join/934719805>
- c. Once you click on the link you will be asked if you would like to use a phone or computer for audio. Only use ONE. The microphone and speakers will be the same – either both through computer, or both through phone ( otherwise this can lead to delayed repeat/feedback)
- d. A phone number and audio passcode will be provided if you choose to the phone option.
- e. Use the chat bar if you have problems with audio
- f. Use the chat bar to post questions/comment from home. All remaining time following the presentation is reserved for taking questions.
  - Each location will be allowed 2 questions with a time allowance of 2 minutes to speak. This includes live chat from those not a site location.