



TRAINING CENTER

VTTC Learning Opportunities July 2019 Issue

Pathway to Supervision, 5-Day Training | Space is Still Available, and Day 1 is Next Week!

Looking to develop and progress your career at VTTrans? Participate in this five-day course customized by a team of agency representatives to deliver the fundamentals of supervisory responsibilities. This program is for those looking to advance their careers, team and crew leaders, and specialists within the Agency of Transportation.

Session 16 Dates:

July 9, July 24, August 8, August 20, September 4

All sessions are held at the VTTrans Training Center | 8:30 a.m. - 3:30 p.m.

Session 17 Dates:

September 17, October 2, October 16, October 30, November 13

All sessions are held at the VTTrans Training Center | 8:30 a.m. - 3:30 p.m.

[REGISTER](#)

Congratulations to the Recent Pathway to Supervision, Session 15 Graduates!



From left to right:

Curtis Morse, Geoff Dargan, Dee Thompson, Taylor Waring, Brian Horbal, Daniel Flint, Frederick Pope, John Staab, Kristin Ferry, Ryan Darling, Katie Lancor, Michael Booth, David Narkewicz, Leo Mills, Mark Waters, Donna Luce, Kristie Martell, Cody Domey, Todd Eaton

Lunch & Learn Programs

The VTTrans Training Center has put together a schedule of Lunch & Learn topics to interest everyone! Bring your lunch and join us for a quick presentation, followed by Q&A and fun activities! Have a topic? Let us know!

Continuous Improvement Tools, led by *Adrienne Gil, Continuous Improvement Manager*

July 11 | Davis 5th Floor Board Room

12:00 p.m. - 1:00 p.m.

[Join via Skype.](#)

Personal Development, led by members of the VTrans Training Center

August 22 | VTrans Training Center, Rm. 114 A & B

12:00 p.m. - 1:00 p.m.

[Join via Skype](#)

Yearly Evaluations, led by members of the Department of Human Resources

October 17 | VTrans Training Center, Rm. 114 A & B

12:00 p.m. - 1:00 p.m.

[Join via Skype](#)

NO REGISTRATION REQUIRED

Did you want to attend our VTPICS Lunch and Learn, but weren't able?

[Click here to see the recorded session!](#)

Engaging your Audience, 2-Day Training

This **two-day workshop** is highly interactive with each attendee giving several types of "real world" presentations. Individual critique is used after each presentation, where positive aspects of each presentation are reinforced and options are given for turning negatives into positives.

August 7 & August 21 | VTrans Training Center, Room 114A

8:30 a.m. - 3:30 p.m.

[REGISTER](#)

Supervising in State Government: Level 1

Level 1: "The Essentials" involves one class day per week over four weeks, and focuses on the skills a supervisor needs to survive and thrive in state service. A strength-based approach to supervision is the foundation of all of our supervisory and management training. It is the core of enhancing employee engagement across state government. **Level 1 is mandatory for all designated supervisors in the Executive Branch.**

Session Start Dates:

July 9, August 6, September 3

Trainings are only view-able by current supervisors. [Contact the VTTC](#) if you have issues viewing dates or registering.

[REGISTER](#)

Mandated Incident Command System Training

All agency personnel are required to take and pass ICS 100 every two years.

If you have taken ICS 100 within the past two years, you are covered. [Be sure to upload your certificate to the LMS.](#)

There are two primary ways to take and test on ICS 100.

- **[Individual FEMA Online Delivery](#)**: ***This is the preferred method of delivery and personnel are highly encouraged to take the course this way.*** It is web-based, pretty direct, effective, and takes about 2-3 hours to complete. Definitely the most bang for the buck.
- **[Team Online Delivery](#)**: Go through the curriculum with your team. Get a group together in the same place and take the on-line course, discussing the material

TC3 Online Classes

TC3 (Transportation Curriculum Coordinate Council) is a technical service program within AASHTO that focuses on developing training products for technical staff in the areas of construction, maintenance, and materials. TC3 online courses continue to be a great way to achieve PDH's and do so in a self-paced learning environment. To find applicable trainings, search '[TC3](#)' or '[AASHTO](#)', or by searching for a specific topic.

New Courses Available:

- [TC3ED006](#), Math Basics for Construction Inspectors
- [TC3ED007](#), Math Basics for Materials Technicians
- [TC3MN037](#), Bridge Cleaning
- [TC3MN038](#), Thin-Polymer Bridge Deck Overlay Systems
- [TC3MN039](#), Removal and Replacement of Bridge Coatings
- [TC3TS016](#), Construction Safety - Recognition and Avoidance of Unsafe Conditions
- [TC3TS017](#), Construction Safety - Personal Protective Equipment (PPE)

[VISIT THE LMS](#)

Rivers & Roads Tier II, 2-Day Training

As Tropical Storm Irene and many floods before have demonstrated, Vermont's transportation infrastructure is highly vulnerable to erosion, deposition and inundation hazards associated with river flooding. Tier Two of the Rivers and Roads Training Program (**a 2-day course**) targets a wide range of state, municipal and private sector transportation infrastructure. Participants leave the training with the knowledge and skills required to distinguish between stable and unstable rivers, identify various types of river instability, forecast a rivers response to alternative structural treatments and build those treatments.

October 9 & 10 | VTrans Training Center
8:00 a.m. - 4:30 p.m.

[REGISTER](#)

Defensive Driving Course - NSC 9th Abridged Edition Now available in the LMS

It is the policy of The Vermont Agency of Transportation that all employees who operate state owned vehicles and/or utilize a personal vehicle for work purposes will complete a defensive driving course, approved by the VTrans Training Center, at least once every five years.

[REGISTER](#)

Pavement Management & Maintenance

This workshop discusses elements of pavement construction, pavement deterioration, appropriate repair solutions for the different types of damage, and pavement management.

September 26 | Williston Fire Department (*Facilitated by Vermont Local Roads*)

REGISTER

OSHA 10-Hour Roadway Safety, 2-Day Course

This 10-Hour Roadway Safety workshop (a **2-day course**) provides an overview of 11 key construction work zone related safety and health topics. Upon completion of this course, participants will be able to recognize and take corrective action to address the following issues and hazards:

1. Understanding OSHA
2. Roadway Work Zones
3. Personal Protective Equipment
4. High Visibility Clothing
5. Night Work
6. Mechanized Equipment
7. Electrical Safety
8. Excavations & Trenching
9. Confined Space
10. Fall Prevention & Protection
11. Occupational Health & Environmental Controls

July 24 & 31 | Norwich Town Garage (*Facilitated by Vermont Local Roads*)

8:15 a.m. - 2:30 p.m.

September 17 & 24 | VTrans Training Center (*Facilitated by Vermont Local Roads*)

8:15 a.m. - 2:30 p.m.

REGISTER

Construction Math

Many people can be intimidated by math, and yet, it's a very empowering skill. This course seeks to review elementary math skills to include basic trigonometry and algebra commonly used in Road Maintenance and Construction. It's easier to understand than you might think. Attendees will be more prepared to successfully plan, estimate, and purchase construction materials necessary for a variety of road maintenance and construction projects. Basic refresher math is included in this course.

August 7 | Colchester Public Works Department (*Facilitated by Vermont Local Roads*)

8:00 a.m. - 2:30 p.m.

August 21 | Manchester Fire Department (*Facilitated by Vermont Local Roads*)

8:00 a.m. - 2:30 p.m.

REGISTER

Pavement Inspection

Paving projects account for a significant portion of town highway maintenance projects. There is a great necessity to ensure high product quality is produced in paving operations. This 4-hour workshop is intended to empower towns highway employees who are tasked with overseeing paving projects to observe and ensure high quality in paving operations. With the skills discussed in this workshop, the learner will be capable and prepared to be successful in estimating, overseeing, and ensuring their town is getting the best product for the agreed upon price.

July 16 | VTrans Mendon Office (*Facilitated by Vermont Local Roads*)

8:00 a.m. - 2:30 p.m.

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Fall Protection

This training will focus on teaching the necessary skills for arresting and restraining falls in the workplace.

You will learn how to identify possible fall situations, the proper use of engineered and other types of fall restraint strategies, the purpose and use of the Personal Fall Arrest System (PFAS), and the proper methods to inspect and maintain fall protection equipment.

August 8 | VTrans Training Center (*Facilitated by Vermont Local Roads*)
8:00 a.m. - 12:15 p.m.

August 27 | VTrans Training Center (*Facilitated by Vermont Local Roads*)
8:00 a.m. - 12:15 p.m.

REGISTER

Association of Pedestrian and Bicycle Professionals Webinar Series

Join us every third Wednesday of the month for the 2019 walk/ bike webinar series. The series is offered by the [Association of Pedestrian and Bicycle Professionals \(APBP\)](#), and is brought to you by the [APBP Vermont Chapter](#), which organizes events, offers professional updates and more. *Earn 1.0 Continuing Education credit per webinar for professional development!*

The 2019 webinar schedule:

- **July 17:** Return on investment for Active Transportation
- **August 21:** Getting the Green Light: Improving Actuation and Detection for Cyclists & Pedestrians
- **September 18:** Can We Talk About the Street? Building Support for Controversial Projects
- **October 16:** If We Build it Will They Come? Estimating Demand for Biking and Walking
- **November 20:** Aging in Place: Designing Communities to Support Mobility
- **December 18:** Education and Encouragement: Bringing the Right People Together

All held at the National Life Building, Davis Room 521, 3:00 p.m. - 4:00 p.m.

NO REGISTRATION REQUIRED

KnowledgeWave Webinars

As a State of Vermont employee, you are a KnowledgeWave member; all webinars below are free and optional! Webinars are offered every month; [click here to see current listings](#).

OneDrive 101: Welcome to OneDrive for Business
July 9 | 1:00 p.m. - 1:30 p.m.

Networking and Wrapping up the 10 Soft Skills you Need

July 24 | 3:00 p.m. - 3:30 p.m.

Emotional Intelligence in the Workplace

July 25 | 10:00 a.m. - 10:45 a.m.

Be sure to upload your completion certificates to the LMS to be added to your overall transcript!

Learning Management System Helplets

Each month, we will share helpful tools and tricks to make your Learning Management System experience as robust and useful as possible!

Have you done an external training lately?

We want you to get credit on your transcript.

How to Upload External Trainings

Tour the VTTC's Website for More Information

VTrans Training Center | 802-828-3768 | [Email](#) | [Website](#)
Our buildings open at 7:30 a.m. and doors lock at 4:00 p.m.

Reminder: When attending trainings at the VTTC, please park on the side lot (by CVS), or go through Gate 1 of the complex.